



**Minutes of the Meeting of the Members
held Thursday, October 18, 2012, 4:00 p.m. – Victoria Inn**

PRESENT:

Board Members:

Dr. A. Naimark, Chair	Mr. G. Campbell	Mr. B. Lee
Mr. G. Tallon, Vice-Chair	Ms. J. Cox	Ms. A.M. Magnifico
Mr. L. DeJaeger, Past Chair	Ms. V. Derenchuk	Ms. G. Paziuk
Mr. D. Popke, Secretary	Dr. G. Glavin	Ms. D. Samatte
Ms. B. Lillie, Treasurer	Ms. G. Guiboche	Dr. F. Shore
Dr. T. Magsino Barnabe	Ms. B. Hoffer-Steiman	Ms. A. Stenning
Ms. S. Boulter	Ms. A. Kennedy (4:15)	Dr. D. Wall (4:18)

Management/Staff Members:

Dr. D. Dhaliwal	Ms. B. Smith, Recorder
Mr. J. Peitsch	

Regrets:

Mr. D. MacDonald	Dr. J. Foerster
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1.0 Welcome/Call to Order/Determination of Quorum/Approval of Agenda

1.1 Opening Remarks by Board Chair

The Chair called the meeting to order at 4:10 p.m. A quorum was achieved.

Dr. D. Wall's contribution to the Board was recognized, as she completes her term as President of the Medical Staff Association and its ex officio representative to the Board.

The agenda was distributed for review and approval.

RESOLVED that the agenda be approved.

Moved, Seconded and Carried

2.0 Minutes of September 20, 2012 for Approval

The minutes of the September 20, 2012 meeting were distributed for review and approval.

RESOLVED that the minutes of the September 20, 2012 meeting be approved as circulated.

Moved, Seconded and Carried

3.0 New Business

3.1 Items for Concurrence Without Debate

3.1.1 Granting of Privileges

RESOLVED that Board approve the granting of privileges as presented.

Moved, Seconded and Carried

3.2 Items for Ratification/Approval

3.2.1 August 31, 2012 Operating Statements

RESOLVED that Board approve the Financial Statements at August 31, 2012.

Moved, Seconded and Carried

3.3 Items for Discussion

3.3.1 Chair

Circulated with today's agenda was a memorandum from the Chair concerning progress on the new Corporate Risk Management framework and pending report. Discussion ensued regarding:

- dealing with reputational risk
- the review of the Corporate Risk Profile, which is scheduled to take place at the March 21, 2013 Board meeting
- revised terms of reference for the CCMB Planning Committee, which now include not only physical plant projects but broader infrastructure – e.g. electronic medical record (EMR)

3.3.2 President and CEO

The President and CEO extended a thank you to Dr. D. Wall for serving as a very active President on the Medical Staff Association.

3.3.3 Executive Committee

The Executive Committee met on October 11, 2012. The Chair's report was circulated with today's agenda.

3.3.4 Nominations & Governance Committee

The Nominations & Governance Committee met on October 3, 2012.

RESOLVED that Dr. T. Magsino Barnabe and Dr. F. Shore be appointed as members of the Community Advisory Council; and Ms. A. M. Magnifico and Dr. F. Shore be appointed as members of the Communications and Partners Relations Committee.

Moved, Seconded and Carried

3.3.5 Quality and Patient Safety Committee October 16, 2012

A written report on the October 16, 2012 Quality & Patient Safety Committee meeting was posted on the Board portal today with hard copies being provided at the meeting.

3.3.6 Planning Committee October 17, 2012

Posted on the Board portal today, with hard copies being provided at the meeting, was a report on the joint meeting of the Planning and Executive committees held October 17, 2012 to discuss the progress and challenges of the new building capital project.

CCMF was commended on its efforts in supporting CCMB with the capital project, and the work of CCMB's CEO, COO and Chair of the Planning Committee was also recognized.

Board reached consensus to authorize management to convey the views from October 17, 2012 joint meeting of Planning and Executive committees to the WRHA Steering Committee, along with CCMB's commitment to work intensively with its project development partners to complete the additional feasibility assessments required as soon as possible.

4.0 Matters for Information

4.1 President and CEO Monthly Report

The President & CEO's monthly report was posted on the Board portal today with hard copies being provided at the meeting.

4.2 Board Committees

4.2.1 Finance & Audit Committee Minutes September 11, 2012

The minutes of the September 11, 2012 Finance & Audit Committee meeting were provided for information.

4.2.2 Executive Committee Minutes September 13, 2012

The minutes of the September 13, 2012 Executive Committee meeting were provided for information.

4.2.3 Quality & Patient Safety Committee Minutes September 18, 2012

The minutes of the September 18, 2012 Quality & Patient Safety Committee meeting were provided for information.

4.2.4 Communications & Partners Relations Committee Minutes September 5, 2012

The minutes of the September 5, 2012 Communications & Partners Relations Committee meeting were provided for information.

4.3 Program or Service Unit Reports

Program or service unit reports circulated as per the Board Annual Work Plan included:

4.3.1 Clinical Practice Guidelines Initiative

4.4 Other

4.4.1 Highlights of September 20, 2012 Board Meeting

Highlights of the September 20, 2012 CCMB Board of Directors meeting were circulated with today's agenda package and will be posted on the CCMB Website alongside the September 20, 2012 Board minutes.

4.4.2 Board Meeting Evaluation Results September 20, 2012

Evaluation results from the September 20, 2012 Board meeting were circulated with today's agenda package. Discussion ensued regarding:

- Board's oversight role
- Volume of information circulated to Board, and timeliness of receiving committee minutes and/or more detailed reports/updates
- Impact of lack of electronic medical record on patient safety
- Consideration of time to be spent discussing patient care

5.0 Private Meeting

5.1 Board and President & CEO

The Board and President & CEO went in-camera from 4:10 – 4:34 p.m.

5.2 Board Only

Board went into an in camera session from 5:27 – 5:40 p.m.

6.0 Conclusion

The meeting was adjourned at 5:40 p.m., following which Board members took part in the Welcome Reception & Dinner held in conjunction with the Community Cancer Care 2012 Educational Conference.

