



**Minutes of the Meeting of the Members
held Thursday, March 21, 2013, 5:00 p.m. – Executive Boardroom - CCMB**

PRESENT:

Board Members:

Dr. A. Naimark, Chair	Ms. V. Derenchuk	Ms. G. Paziuk
Mr. G. Tallon, Vice-Chair	Dr. G. Glavin	Ms. W. Rudnick
Mr. L. DeJaeger, Past Chair	Ms. G. Guiboche	Ms. D. Samatte
Mr. D. Popke, Secretary	Ms. A. Kennedy	Dr. F. Shore
Dr. S. Ahmed (5:38)	Mr. D. MacDonald	Ms. A. Stenning
Ms. S. Boulter	Ms. T. Mrozek	Ms. A.M. Magnifico
Mr. G. Campbell		

Management/Staff Members:

Dr. D. Dhaliwal	Ms. P. Aitchison
Mr. J. Peitsch	Ms. B. Smith, Recorder

Regrets:

Ms. T. Magsino Barnabe	Ms. B. Hoffer-Steiman	Ms. B. Lillie, Treasurer
Dr. J. Foerster	Mr. B. Lee	

Guests:

Dr. S. Navaratnam	Ms. V. Wiebe
Ms. V. Bourrier	Dr. D. Schattenkirk

1.0 Welcome/Call to Order/Determination of Quorum/Approval of Agenda

1.1 Opening Remarks by Board Chair

The Chair called the meeting to order at 5:18 p.m. A quorum was achieved.

The agenda was distributed for review and approval.

RESOLVED that the agenda be approved as circulated.

2.0 Presentations

2.1 Report on Manitoba Oncology Drug Utility and Clinical Outcomes (MODUCO) Working Group

Dr. S. Navaratnam, Head, Section of Haematology/Oncology, presented to Board on the Report of the Manitoba Oncology Drug Utility and Clinical Outcomes (MODUCO) Working Group. She was accompanied by Ms. V. Bourrier, Director of the Provincial Oncology Drug Program.

The mandate of MODUCO is to evaluate drug utility, clinical outcome, budget impact and cost-effectiveness of new cancer therapeutics approved for treatment of cancer and blood disorders (Phase IV). Today's presentation outlined the top 15 cancer drug purchases in Manitoba during 2006, and focused on 3 of the 11 drug studies that MODUCO has done. The studies showed that clinical benefit was not seen in all the oncology drugs/indications/populations that were studied, that drug utility and budget impact are not always predictable, and that performing retrospective studies to determine outcome measures is challenging.

2.2 Manitoba Health's Initiative: Pursuing Excellence and the Manitoba Cancer Patient Journey

Ms. V. Wiebe, Chief Nursing Officer and Mr. D. Schattenkirk, President & CEO of Learn to See (LTS) Consultants, presented to Board on Manitoba Health's Initiative: Pursuing Excellence and the Manitoba Cancer Patient Journey. This five year program sponsored by Manitoba Health and started in 2010 involves the LEAN Six Sigma strategy for quality improvement. CCMB along with the RHAs have made a commitment to this Manitoba Health sponsored training. To date 56 CCMB direct care providers have received LEAN training, involving 7 projects in key service areas. The next component involves Executive training for senior executives, directors and managers; and senior leadership training (Lean Leaders Program), where CCMB leadership will make consensus decisions regarding priority LEAN projects for going forward.

There was Board consensus to endorse CCMB participation in the LEAN training program. Board members were also encouraged to take part in the sessions taking place tomorrow and on April 4, 2013.

3.0 Minutes of February 21, 2013 for Approval

The minutes of the February 21, 2013 meeting were distributed for review and approval.

RESOLVED that the minutes of the February 21, 2013 meeting be approved as circulated.

Moved, Seconded and Carried

4.0 New Business

4.1 Items for Concurrence Without Debate

4.1.1 Granting of Privileges

RESOLVED that medical staff privileges be granted as presented.

Moved, Seconded and Carried

4.2 Items for Ratification/Approval

4.2.1 January 31, 2013 Operating Statements

RESOLVED that Board approve the Financial Statements at January 31, 2013.

Moved, Seconded and Carried

4.3 Items for Discussion

4.3.1 Chair

Board members were invited to attend the annual Staff Recognition Dinner taking place on Saturday, April 20th at the Qualico Family Centre at Assiniboine Park. Tickets may be obtained through Ms. P. Aitchison.

4.3.1.1 Corporate Risk Profile Report Update

Feedback was received from the majority of CCMB Board committees on the draft Corporate Risk Profile (CRP) Report. Following discussion by the Executive Committee at its March 14, 2013 meeting, it was determined that the submission of the final CRP Report should be deferred to the April 18, 2013 Board meeting to allow for the further planned discussion of the Report by the Quality & Patient Safety Committee. The short time between that Committee's March 19, 2013 meeting and today's Board meeting did not allow for further refinement of the Report prior to today's Board meeting.

4.3.1.2 Board Meeting Evaluation Results February 21, 2013 Meeting

Evaluation results from the February 21, 2013 Board meeting were circulated with the Board agenda package.

4.3.2 President and CEO

- The President and CEO noted the need for urgent care as brought to CCMB's attention often by patients and patient representatives
 - o CCMB is in the early stages of working on a proposal with Manitoba Health for an urgent care clinic and call centre for nurses to help respond to patient needs in this area
 - This requires a multi-disciplinary team on site
- Regarding the limited response to advertisements for the Head of the Department of Radiation Oncology, alternative solutions such as a recruitment firm are being considered

4.3.3 Communications & Partners Relations Committee February 26, 2013

The minutes of the February 26, 2013 Communications & Partners Relations Committee meeting were provided for information. The Communications policy that the Committee is working on will apply to both staff and Board.

4.3.4 Nominations & Governance Committee March 4, 2013

4.3.4.1 Board and Committee Appointments

The Nominations & Governance Committee will present a motion at the April 18, 2013 Board meeting concerning Board and Committee appointments.

4.3.5 Finance & Audit Committee March 12, 2013

The Finance & Audit Committee met on March 12, 2013. The Chair's report was circulated with the Board agenda.

RESOLVED that Board approve the borrowings per the Bank of Montreal Commitment Letter.

Moved, Seconded and Carried

4.3.6 Executive Committee March 14, 2013

The Executive Committee met on March 14, 2013. The Chair's report was circulated with the Board agenda.

4.3.7 Planning Committee March 18, 2013

The Planning Committee met on March 18, 2013. Noteworthy items include:

- the continual lack of space at CCMB, resulting in the signing of a letter of agreement between CCMB and the Society of Manitobans with Disabilities Inc. (SMD) at 825 Sherbrook Street to lease some space there to accommodate a number of CCMB staff
- the renewal of the facility functional program for the new building, which will be presented to the Planning Committee in May 2013
- the Committee's endorsement of management's recommendations for CCMB to (1) solicit Smith Carter Architects to initiate the site feasibility study, and (2) place \$3 million into CCMB's restricted account specifically for the electronic medical record initiative, in conjunction with Manitoba eHealth, such recommendation to go to the April 9, 2013 Finance & Audit Committee meeting

4.3.8 Quality and Patient Safety Committee March 19, 2013

The Quality and Patient Safety Committee met on March 19, 2013. Feedback was provided on the Corporate Risk Profile (CRP) Report, and the Committee received a presentation on LEAN projects. There were no new critical incidents to report at this month's meeting.

5.0 Matters for Information

5.1 President and CEO Quarterly Report

The President and CEO monthly report was posted on the Board portal today.

5.2 Board Committees

5.2.1 Finance & Audit Committee Minutes February 12, 2013

The minutes of the February 12, 2013 Finance & Audit Committee meeting were provided for information.

5.2.2 Executive Committee Minutes February 14, 2013

The minutes of the February 14, 2013 Executive Committee meeting were provided for information.

5.2.3 Quality & Patient Safety Committee Minutes February 19, 2013

The minutes of the February 19, 2013 Quality & Patient Safety Committee meeting were provided for information.

5.2.4 Planning/Executive Committee Minutes October 17, 2012

The minutes of the October 17, 2012 joint meeting of the Planning and Executive committees were provided for information.

5.3 Program or Service Unit Reports

Program or service unit reports circulated as per the Board Annual Work Plan included:

- 5.3.1 CCMB Annual Report – 2012/13
- 5.3.2 Prevention Initiatives
- 5.3.3 BreastCheck Screening Program Annual Report
- 5.3.4 Human Resources Annual Report

Regarding the last report, management was asked to obtain further information for Board regarding the outcome of negotiations with the three unions (MAHCP, CUPE and MNU), comparing this information to national outcomes.

5.4 Other

5.4.1 Highlights of February 21, 2013 Board Meeting

Highlights of the February 21, 2013 CCMB Board of Directors meeting were circulated with today's agenda package and will be posted on the CCMB Website alongside the February 21, 2013 Board minutes.

6.0 Private Meeting

Board went into an in camera session at 7:08 p.m.

7.0 Conclusion

The meeting was adjourned at 7:17 p.m.

NEXT MEETING: Thursday, April 18, 2013 – 5:00 p.m.

Chair

Date

Secretary, Treasurer

Date

Recorder: Bev Smith

April 3, 2013