



**Minutes of the Meeting of the Members
held Thursday, May 16, 2013, 5:00 p.m. – Executive Boardroom - CCMB**

PRESENT:

Board Members:

Dr. A. Naimark, Chair	Mr. G. Campbell	Ms. A.M. Magnifico
Mr. G. Tallon, Vice-Chair	Dr. J. Foerster	Ms. G. Paziuk
Mr. L. DeJaeger, Past Chair	Ms. G. Guiboche	Ms. W. Rudnick
Mr. D. Popke, Secretary	Ms. B. Hoffer-Steiman	Ms. D. Samatte
Dr. S. Ahmed	Ms. A. Kennedy	Dr. F. Shore
Ms. T. Magsino Barnabe	Mr. B. Lee	Ms. A. Stenning
Ms. S. Boulter	Mr. D. MacDonald	

Management/Staff Members:

Dr. D. Dhaliwal	Ms. P. Aitchison	Ms. B. Smith, Recorder
Mr. J. Peitsch		

Regrets:

Ms. B. Lillie, Treasurer	Ms. T. Mrozek	Ms. E. Bishop
Dr. G. Glavin		

1.0 Welcome/Call to Order/Determination of Quorum/Approval of Agenda

1.1 Opening Remarks by Board Chair

The Chair called the meeting to order at 5:18 p.m. A quorum was achieved.

The WRHA has appointed a new member to the CCMB Board, Ms. Elaine Bishop, who was unable to attend today's meeting.

The agenda was reviewed.

RESOLVED that the agenda be approved as circulated.

2.0 Presentation on Regional Health Plan 2014/15

A copy of the presentation given by Mr. J. Peitsch, Chief Operating Officer was posted on the Board portal today. The 2014/15 Regional Health Plan, as approved by the Finance & Audit Committee on May 7, 2013, is to be submitted to Manitoba Health by June 1, 2013.

RESOLVED that Board approve the 2014/15 Regional Health Plan, noting that the 2013/14 funding levels are estimated.

Moved, Seconded and Carried

The 2014/15 Regional Health Plan in its entirety will be made available to Board via the Resource area of the Board portal.

3.0 Minutes of April 18, 2013 for Approval

The minutes of the April 18, 2013 meeting were distributed for review and approval.

RESOLVED that the minutes of the April 18, 2013 meeting be approved as circulated.

Moved, Seconded and Carried

4.0 New Business

4.1 Items for Concurrence Without Debate

4.1.1 Granting of Privileges

RESOLVED that medical staff privileges be granted as presented.

Moved, Seconded and Carried

4.2 Items for Ratification/Approval - none

4.3 Items for Discussion

4.3.1 Chair

4.3.1.1 Board Meeting Evaluation Results April 18, 2013 Meeting

Evaluation results from the April 18, 2013 Board meeting were circulated with the Board agenda package.

4.3.2 President and CEO

- The President and CEO noted that there has been considerable news coverage during this last week about cancer
 - o CCMB's Screening Programs have been unaffected by reported testing inadequacies as recently found in Nova Scotia and Ontario
 - o The recent letter that actress/activist Angelina Jolie wrote to the New York times regarding her decision to have a double mastectomy to reduce her risk of cancer has brought significant publicity to the issue

4.3.3 Nominations & Governance Committee May 6, 2013

The Nominations & Governance Committee met on May 6, 2013. The terms of two Minister of Health appointees will expire over the summer. Both members currently Chair a Board committee and will continue to work with the committees in question.

Formal appointments of new Committee Chairs and members will be presented to the June 20, 2013 Board meeting. V. Derenchuk, who completed her term as a WRHA Board member in March 2013, thereby coming off the CCMB Board, will be honored alongside other departing Board members at the June 20, 2013 Board dinner.

4.3.4 Finance & Audit Committee May 7, 2013

The Finance & Audit Committee met on May 7, 2013. The Chair's report was posted on the Board portal today. Management is in process of preparing the March 31, 2013 financial statements. The audit will be completed prior to the next meeting, with the audited financial statements going to the June 20, 2013 Board meeting for approval.

4.3.5 Executive Committee May 10, 2013

The Executive Committee met on May 10, 2013. Given recent/upcoming staff changes it recommended an amendment to the current Board Policy concerning Delegation of Signing Authority Limits.

RESOLVED that the last section of Board Policy 01.002 Delegation of Signing Authority Limits pertaining to Cheque Signing for amounts over \$10,000 be amended by requiring the signatures of any two of the following positions: Director of Finance, Chief Executive Officer, Chief Operating Officer, Chief Human Resource Officer, Chief Nursing Officer, and Provincial Director of Population Oncology.

Moved, Seconded and Carried

4.3.6 Planning Committee May 13, 2013

The Planning Committee met on May 13, 2013 during which time it reviewed an enhanced feasibility study and discussed the impacts of a space shortage. The architectural firm will meet with the Planning Committee again prior to the June 20, 2013 Board meeting following which a proposal will be presented to the Board.

Board discussion ensued regarding the province's \$70 million funding commitment towards a new CCMB building; plans for the current MacCharles site; and the importance of factoring in sufficient laboratory space.

Further to CCMB/Manitoba eHealth discussions pertaining to the electronic medical record, the Board Chair emphasized that the Planning Committee continue to provide continuity by keeping this as an ongoing topic of discussion at all of its meetings.

4.3.7 Quality and Patient Safety Committee May 14, 2013

The Quality and Patient Safety Committee met on May 14, 2013. The Chair's report was posted on the Board portal today.

5.0 Matters for Information

5.1 President and CEO Monthly Report

The President and CEO monthly report was posted on the Board portal today.

5.2 Board Committees

5.2.1 Planning Committee Minutes March 18, 2013

The minutes of the March 18, 2013 Planning Committee meeting were provided for information.

5.2.2 Finance & Audit Committee Minutes April 9, 2013

The minutes of the April 9, 2013 Finance & Audit Committee meeting were provided for information.

5.2.3 Communications & Partners Relations (CPR) Committee Minutes April 10, 2013

The draft minutes of the April 10, 2013 Communications & Partners Relations (CPR) Committee meeting were provided for information.

Discussion ensued regarding the Communications Policy that is currently being drafted by the CPR Committee in relation to legal advice and necessary Board input.

5.2.4 Executive Committee Minutes April 11, 2013

The minutes of the April 11, 2013 Executive Committee meeting were provided for information.

5.2.5 Quality & Patient Safety Committee Minutes April 16, 2013

The minutes of the April 16, 2013 Quality & Patient Safety Committee meeting were provided for information.

5.2.6 Community Advisory Council Minutes April 18, 2013

The minutes of the April 18, 2013 Community Advisory Council meeting were provided for information.

5.2.6.1 CAC Key Messages April 18, 2013

Key Messages from the April 18, 2013 Community Advisory Council meeting were provided for information.

5.3 Program or Service Unit Reports

Program or service unit reports circulated as per the Board Annual Work Plan included:

- 5.3.1 2012-13 Fiscal Year Critical Incident Analysis Report
- 5.3.2 Workplace Security Annual Report
- 5.3.3 Annual Construction Report
- 5.3.4 Privacy Officer/FIPPA Annual Report
- 5.3.5 CervixCheck Screening Program Annual Report

The President & CEO responded to questions regarding the above noted reports.

5.4 Other

5.4.1 Highlights of April 18, 2013 Board Meeting

Highlights of the April 18, 2013 CCMB Board of Directors meeting were circulated with today's agenda package and will be posted on the CCMB Website alongside the April 18, 2013 Board minutes.

5.4.2 Clinical Trials

The Chair raised the matter of new fees that are about to be charged to CCMB for industry sponsored clinical trials, which could put them in jeopardy. Following discussion, it was suggested that this be further discussed at the June 11, 2013 Finance & Audit Committee meeting.

6.0 Private Meeting

Board went into an in camera session at 7:08 p.m.

7.0 Conclusion

The meeting was adjourned at 7:38 p.m.

NEXT MEETING: Thursday, June 20, 2013 – 4:30 p.m.

St. Charles Country Club, 100 Country Club Blvd.

Chair

Date

Secretary, Treasurer

Date

Recorder: Bev Smith

May 23, 2013