



**Minutes of the Meeting of the CCMB Board Members**

Thursday, January 18, 2018, 5:00-7:00pm

(Dinner at 4:30pm)

Executive Boardroom, ON4017, 675 McDermot Avenue, CCMB

**PRESENT:**

**Board Members:**

Mr. G. Tallon (Chair)	P	Mr. M. Evans	P	Mr. Matt Bolley	T
Mr. J. Chipman (Vice Chair)	P	Mr. R. Shaffer	P	Ms. Susan Graham	P
Mr. V. Warden (Sec/Treas)	P	Ms. R. Gage	P	Ms. Darlene Grantham	P
Dr. B. Schacter (Med Adv Brd)	P	Mr. R. Campbell	R	Dr. Karen Juce	T
Ms. A.M. Magnifico (Quality)	P	Ms. K. Kumedan (WRHA)	R	Ms. Nimmi Ramgotra	P
Judge R. Pollack (Communications)	P	Mr. J. London	R	Ms. Mary Beth Taylor	R
Dr. G. Glavin (UofM)	P	Mr. D. Mortimer	P		

Dr. S. Navaratnam (CCMB CEO)	P	Dr. D. Houston (MSA President)	P	Ms. K. Peters (Exec Asst)	P
Ms. A. Stenning (CCMF CEO)	P	Ms. A. Saj (Brd Coord)	R	Ms. I. Anderson (Brd Recorder)	P

Legend: P-attended in Person; T-attended via Teleconference; R-Regrets sent; A-Absent

**1.0 Call to Order, Welcome, Review & Approval of the Agenda**

- The Chair called the meeting to order at 5:00 p.m.

**It was MOVED and SECONDED that the Agenda be approved**  
*Motion Carried without dissent*

**2.0 Special Presentation**

**2.1 Building Project**

Jeoff Chipman, Board Vice Chair and Chair of the Facilities Planning & Development Committee provided a progress update and proposed next steps on the new CancerCare Manitoba project. Discussion followed.

**3.0 November 16, 2017 Meeting Minutes**

**It was MOVED and SECONDED that the appended Minutes of the November 16, 2017, Board Meeting be approved as circulated.**

*Motion Carried without dissent*

- The appended Highlights of Board Minutes to be posted on the CCMB website were noted.
- Board Meeting Evaluation – members’ comments were noted.
- There were no matters of business arising from the minutes, other than those dealt with in other parts of the Agenda.

#### 4.0 President's Office

##### 4.1 President's Report

Dr. Sri Navaratnam reviewed the President's Report. A similar Note will be distributed to CCMB staff next week. The Report focused on the top priorities for the coming year, based on the five-year strategic plan.

In reference to the priority for enhancing clinical trial availability, a presentation to the Board on clinical trials at CCMB was requested. This will be considered at the next review of the Board Work Plan.

#### 5.0 For Information Only

##### 5.1 Approved Committee Minutes & Highlights of Current Month's Proceedings:

The Board received the latest approved minutes of meetings of the standing committees and the highlights of more recent meetings of which had not yet been considered and approved (as appended documents).

- The Chair of the **Communications Committee** provided highlights:
  - Current agenda items include the new CCMB website; the Annual General Meeting and the Committee Terms of Reference.
  - Ms. Randi Gage requested review of certain patient materials currently available at CCMB which contain outdated information.
- The Chair of the **Quality and Patient Safety Committee** provided highlights:
  - The Committee received presentations on the Patient Representative's Office and the Urgent Cancer Care;
  - CCMB is midway in the Accreditation cycle with the next accreditation visit scheduled for December 2019.
- The Chair of the **Nominations & Governance Committee** provided the following updates:
  - Mr. Mortimer will take on the role of Chair of the Quality and Patient Safety Committee in March 2018. Ms. Magnifico was thanked for her years of service in this role.
  - Bill 10 legislation will reduce CCMB's Board members to 11 when implemented. The Committee is working through the impact of this size reduction to the Board and its committees.
- The Chair of the **Finance and Audit Committee** provided highlights:
  - See 6.1 and 6.2 below.
- The Chair provided highlights of the **Executive Committee**:

- The Chair and Vice Chair participated with other RHA Chairs and Vice Chairs in a teleconference with Health where an update on healthcare transformation initiatives was provided.
- The next meeting of the **Community Engagement Committee** will take place January 31 2018 with a report to follow;
- The Chair of the **Facilities Planning and Development Committee** provided highlights:
  - Current agenda items include a review of the Terms of Reference and responsibilities and involvements of the committee with regard to leased or owned buildings outside of the CCMB facilities; cancer project and infrastructure updates.

## **5.2 Advisory Medical Board – Dr. Brent Schacter**

- The next meeting is scheduled for January 29, 2018. A meeting with Dr. Brock Wright regarding Shared Health Services is anticipated for February or March 2018.

## **5.3 Briefing Note:**

### **5.3.1 Underserved Population Program**

### **5.3.2 Patient Representative Office**

The Board received the above Briefing Notes for information.

## **6.0 Discussion and/or Resolution**

### **6.1 Financial Statements – October 31, 2017**

The Chair of the **Finance & Audit Committee** reviewed the financial statements as provided.

#### **6.1.1 Income Statement**

#### **6.1.2 Balance Sheet**

***It was recommended by the Finance and Audit Committee that the 2016/17 Financial Statements as at October 31, 2017, be approved by the Board.***

***Motion Carried without dissent***

### **6.2 Financial Deficit Plan Update**

CCMB received a funding letter from Manitoba Health December 19, 2017, providing one-time operational relief funding that will address the projected deficit. At this time, a balanced budget is anticipated for fiscal year end.

## **7.0 Matters For Concurrence without Debate**

### **7.1 Granting Privileges**

Dr. Navaratnam recommended the granting of privileges to two physicians: Dr. Craig Speziali, hematologist; and Dr. Lin Yang, hematologist.

***It was MOVED and SECONDED that the privileges be approved.  
Motion Carried without dissent.***

## **8.0 Private Session**

### **8.1 With CEO**

There was no discussion.

### **8.2 Without CEO**

Discussion was held.

## **9.0 Closing Remarks & Adjournment**

The meeting was adjourned at 7:15 p.m.