



Special Meeting of the Board of Directors

Minutes of Meeting

Thursday, February 21, 2019, 5:00-7:00pm

Executive Boardroom, ON4017, 675 McDermot Avenue, CancerCare Manitoba

PRESENT:

Board Members:

Mr. J. Chipman (Chair)	P	Mr. R. Campbell	R	Mr. Matt Bolley	R
Mr. V. Warden (Sec/Treas)	P	Mr. J. London	T	Ms. Darlene Grantham	P
Dr. B. Schacter (Med Adv Brd)	P	Mr. D. Mortimer	P	Dr. Karen Juce	P
Dr. G. Glavin	R	Ms. Susan Graham	R	Ms. Mary Beth Taylor	P
Mr. M. Evans	P	Dr. Jim Butler (for DH)	P		

Mr. G. Tallon (Past Chair, by invitation)	P				
Dr. S. Navaratnam (CCMB CEO)	P	Dr. D. Houston (MSA President)	R	Ms. V. Giesbrecht (Brd Coordinator)	P
Ms. A. Stenning (CCMF CEO)	P	Ms. K. Peters (Exec Asst)	P	Ms. I. Anderson (Brd Recorder)	P

Legend: P-attended in Person; T-attended via Teleconference; R-Regrets sent; A-Absent

Invited Guests: Ms. Venetia Bourrier, Director, Quality, Patient Safety & Risk Department

1.0 Call to Order and Welcome

- The Chair called the meeting to order at 5:00 p.m. and reviewed the agenda for this special meeting, encouraging interactivity and discussion from all members. Dr. Jim Butler was in attendance on behalf of Dr. Don Houston, MSA President.

2.0 Capital Project

2.1 Chronology of Capital Project

A chronology of the capital project was provided by Ms. Annitta Stenning, President and CEO, CancerCare Manitoba Foundation. Discussion followed.

2.2 Review the Reimagine Phase 1 & 2 Report

Dr. Sri Navaratnam provided a review of Phase 1 and Phase 2 of the Reimagined Cancer Project. Discussion followed.

2.3 Capital Project Update

Mr. Michael Evans provided a brief update on the Capital Project and discussion followed.

On the recommendation of the Facilities Planning and Development Committee, it was MOVED and SECONDED that the Board reaffirm its support of and commitment to the Reimagine Building Project and the report submitted to the Minister.

All in favour and approved.

2.4 Next Steps

The next steps of the Capital Project were provided by Mr. Jeffrey Chipman.

3.0 Discussion and/or Resolution

3.1 Nominations and Governance

3.1.1 Appointment of Board Secretary

On the recommendation of the Executive Committee, it was MOVED and SECONDED that Mr. Michael Evans be appointed as Secretary of the Board of Directors.
All in favour and approved.

4.0 Accreditation - Venetia Bourrier

4.1 Governance Survey Results

The results of the Accreditation governance survey for Board members were presented by Ms. Venetia Bourrier. The next survey will be available for Board members before the next Board meeting. An action plan will be developed by the Board Chair, the President and CEO, and Ms. Bourrier.

4.2 Simulation Results

Dr. Navaratnam provided an updated on the results of the accreditation simulation site visit of the CCMB community sites, previously under the WRHA. These sites will now be part of the CCMB Accreditation process.

4.3 Required Organizational Practice (ROP) - Governance

This item was included in the discussion of 4.1 Governance Survey Results.

4.4 Governance Policies and Documents to Review

Mr. Don MacDonald has agreed to review the Governance policies, procedures and other documents in preparation for Accreditation.

5.0 Board Planning Discussion

5.1 Issues/Challenges Facing the Board and the Organization

This item was deferred. Members were asked to send comments to the Board Chair or the Board Coordinator.

6.0 Closing Remarks & Adjournment

The meeting was adjourned at 7:06 p.m.