

Board of Directors
Minutes of Meeting
 Thursday, May 20, 2021
 5:00-7:00 p.m.
 Microsoft Teams

Mr. J. Chipman (Chair)	P	Mr. K. McNeill	P	Ms. M.B. Taylor	P
Mr. D. Mortimer (Vice-Chair)	P	Ms. D. Grantham	P	Dr. K. Juce	P
Mr. V. Warden (Treasurer)	P	Ms. Jan Belanger	P	Dr. B. Schacter	P
Ms. P. Bell	P	Dr. E. Renner	P		

Dr. S. Navaratnam (CCMB CEO)	P	Dr. D. Houston (MSA President)		Ms. P. Smith (CCMF CEO)	P
Mr. B. Gibson (Guest)	P	Mr. D. MacDonald (Guest)	P	Ms. K. Peters (Exec Asst)	P
Ms. V. Giesbrecht (Board Coordinator\Recorder)	P				

Legend: P-Participated; R-Regrets; A-Absent

1.0 Call to Order, Welcome, Review & Approval of the Agenda

- The Chair called the meeting to order 5:04 p.m.
- The meeting began by acknowledging that between 1871 and 1906, Treaty Commissioners, acting on behalf of the Crown, signed seven Treaties with First Nations leaders in what is now called Manitoba. This land on which we gather is the traditional territory of the Cree, Dakota, Dene, Anishinaabeg, Oji-Cree and Ojibway Peoples, as well as the homeland of the Métis Nation.
- Also joining the meeting are Mr. B. Gibson, Mr. D. MacDonald.

2.0 Consent Agenda

A consent agenda was utilized for the Board meeting. Items on the Consent Agenda included:

- Minutes of the April 15, 2021 Meeting
- Highlights of the Board Meeting
- Board Meeting Evaluation
- Approved Committee Minutes of Current Month’s proceedings (Executive Committee, Community Connections, Quality and Patient Committee, and Finance and Audit Committee)
- Update from Facilities Planning and Development

It was MOVED to adopt the Consent Agenda.
SO MOVED

- The appended Board Minutes and highlights to be posted on the CCMB website were noted.
- **Board Meeting Evaluation – This is very important for every meeting. Members were reminded to complete the evaluation following Board meetings. Members are also encouraged to use the Chat feature in Microsoft Teams to raise a question or ask to speak to a discussion.**
- There were no matters of business arising from the minutes, other than those dealt with in other parts of the Agenda.

3.0 CancerCare Manitoba Objectives and Key Results – 2021 and Beyond – Dr. S. Navaratnam

The full document entitled “The CancerCare Manitoba Objectives and Key Results – 2021 and Beyond” was included in the Board meeting package. Dr. Navaratnam provided an overview at the Board meeting.

Dr. Navaratnam began by providing the context of this document. The Roadmap to Cancer Control for Manitoba has been widely distributed and is known throughout Manitoba. The document presented at the Board meeting provided more of a personal vision of how to obtain key results for the priorities in the Roadmap.

She spoke to highlights of her tenure from 2014 to 2020 and identified the objectives going forward. There are five objectives that she spoke to; strengthening CCMB and its mandate through implementation of the roadmap’s priorities for Cancer Control; expanding community engagement to bring community-centered cancer services to Manitoba, elevating Manitoba’s role in cancer research nationally and globally, ensuring sustainable cancer services to Manitobans through innovation and building capacity, and CancerCare Manitoba as a local and global leader.

The Roadmap is a provincial document and strong engagement of partners is important. Moving forward as been delayed because of the pandemic but engagement she has had so far has been encouraging. She stated that CancerCare Manitoba has a strong reputation as a local and national cancer leader and going forward we want to strengthen and broaden as a cancer leader globally. She stated how we continue to work closely with the CancerCare Manitoba Foundation in achieving this.

She ended the presentation with “Growing as a Leader – From Purpose to Legacy”:

“I can do it – I need to do it”

“We can do it – we need to do it”

“You can do it”

This was followed by comments, questions and discussion.

The Chair concluded by stating that we have developed strategic plans and operational plans, but that this document brings it closer. As a Board, this is something that can keep us focused and to help us measure where we are at.

4.0 Discussion and/or Resolution

4.1 In Camera Item

4.2 Financial Statements – Chair, F&A

The year-end audited statements will be provided at the June 17, 2021 Board meeting. Mr. Warden assured the Board that the Finance and Audit committee did review the financial status at their May meeting and the projection is unchanged from what was presented in February.

4.3 Health System Leadership Council (HSLC) Financial Indicators – March 31, 2021 – Chair, F&A

Mr. Warden reviewed the indicators for the period ending March 31, 2021. Very little change from the period that ended February 2021. CancerCare Manitoba continues to do a great job of controlling expenditures.

There was some discussion regarding cost recovering related to the pandemic now and into the future.

Although not on the agenda, the Chair asked Dr. Navaratnam to provide an update on COVID-19 and the status within CCMB.

Dr. Navaratnam spoke to some of the pressures and did state there is a dashboard for CCMB that is presented and reviewed at the Quality and Patient Safety Committee meetings. Mr. Mortimer also stated that the Committee is keeping a close eye on this.

There was a question about the possibility of Board members participating in “#ProtectMB” and Dr. Navaratnam will reach out to Shared Health in this regard.

4.4 Nominations and Governance

4.4.1 Annual Board Self-Assessment – Chair, N&G

Mr. Mortimer stated that every year we conduct an annual Board self-assessment. This is in survey format. Viola will be distributing the survey following the Board meeting. He asked that members complete the survey and return it by June 16. The Nominations and Governance Subcommittee takes the feedback, compares to previous years to see how we are performing and to determine where we might need to focus, and reports back to the Board. He asked that people reach out to him with any questions.

4.4.2 Bill 10 Update – Mr. MacDonald

Mr. MacDonald joined the meeting to provide an update on Bill 10. He spoke to the briefing sessions and provided some highlights. This was followed by some discussion.

4.4.3 CancerCare Manitoba Research Institute – Chair, N&G

Mr. Mortimer reported on what has happened since the last Board meeting and outlined the next steps. Two committees will be struck: a Research Committee of the Board and a Scientific Committee.

The Research Committee Terms of Reference, which were approved at the April Board meeting, were subsequently reviewed by the Nominations and Governance Subcommittee and two additional changes were made. It was felt the document did not need to come to the Board for approval again. The document will be reviewed by the Research Committee once it is constituted and they are meeting.

4.5 Transformation Update – Chair, Board

This is a standing item on the agenda and Mr. Chipman did not have an update.

Mr. Chipman took this opportunity to acknowledge Ms. Patti Smith, President and CEO of the CancerCare Manitoba Foundation, and invited her to provide an update on her role at the Foundation.

Ms. Smith reported that she is now seven weeks into her role and that Dr. Navaratnam has had an open door in helping her move forward with important priorities. She is looking forward to working together with CancerCare Manitoba.

5.0 For Concurrence\Ex-Debate

There were no items for concurrence.

6.0 Private Sessions

6.1 With CEO – not required

6.2 Without CEO - required

7.0 Closing Remarks & Adjournment

The meeting adjourned at 6:50 p.m. with the continuation of a private session without the CEO. The next Board meeting is June 17, 2021.