



Board Meeting
Minutes of the Meeting
December 15, 2022
 5:00 – 7:00 PM
 Microsoft Teams

Mr. J. Chipman (Chair)	P	Mr. K. McNeill	P	Ms. M.B. Taylor	P
Mr. D. Mortimer (Vice-Chair)	P	Ms. Jan Belanger	P	Dr. K. Juce	P
Mr. V. Warden (Treasurer)	P	Dr. E. Renner	P	Dr. B. Schacter	P
Ms. P. Bell	P	Ms. R. Pronteau	P		

Dr. S. Navaratnam (CCMB CEO)	P	Dr. D. Houston (MSA President)	R	Ms. P. Smith (CCMF CEO)	R
Ms. K. Peters (Exec Asst)	P	Ms. V. Giesbrecht (Board Coordinator\Recorder)	P	Ms. M. Duff (Guest)	P

Legend: P-Present; R-Regrets; A-Absent

1. Call to Order, Welcome, Review and Approval of the Agenda

- 1.1. The Chair welcomed everyone to the meeting and called the meeting to order at 5:02 p.m.
- 1.2. The meeting began by acknowledging that between 1871 and 1906, Treaty Commissioners, acting on behalf of the Crown, signed seven Treaties with First Nations leaders in what is now called Manitoba. This land on which we gather is the traditional territory of the Cree, Dakota, Dene, Anishinaabeg, Oji-Cree and Ojibway Peoples, as well as the homeland of the Métis Nation.
- 1.3. Also joining the meeting is Ms. Miriam Duff, a Psychosocial Oncology Clinician with CancerCare Manitoba.

2. Consent Agenda

A Consent Agenda was utilized for the Board meeting. Items on the Consent Agenda included:

- 2.1. Minutes of the November 17, 2022 meeting
- 2.2. Highlights of the Board meeting
- 2.3. Board Meeting Evaluation
- 2.4. Approved Committee Minutes of the Current Month’s proceedings (Executive, Facilities Planning and Development, Advisory Medical Board)

The Advisory Medical Board Minutes were removed from the Consent Agenda to give Dr. Schacter the opportunity to provide a summary of Dr. Brown’s presentation.

***It was MOVED to approve the Consent Agenda as revised.
 So MOVED.***

- The appended Board Minutes and highlights to be posted on the CCMB website were noted.
- **Board Meeting Evaluation – This is very important for every meeting. Members were reminded to complete the evaluation following Board meetings. Members are also encouraged to use the Chat feature in Microsoft Teams to raise a question or ask to speak to a discussion.**
- There were no matters of business arising from the minutes, other than those dealt with in other parts of the Agenda.

3. Special Presentation

3.1 I'm Still Here – A Research-based Art Exhibit Grounded in the Patient Experience coming to CancerCare Manitoba January 19-20, 2023 – Ms. M. Duff

Ms. Duff thanked the Chair for the opportunity to present to the. The presentation was included in the meeting package.

- The research objective was to develop a theoretical understanding of how patients with cancer experience, utilize, and draw meaning from a mindfulness-based expressive art group.
- Research Collaborators included Dr. Kendra Rieger, Principal Investigator; Dr. Thomas Hack; Alysha Creighton; Patrick Faucher; Dr. Mandy Archibald; Amie Zaborniak; Dr. Christina West and Miriam Duff.
- Ms. Duff provided a brief summary of expressive art therapy groups, and of the research conducted through the mindfulness-based expressive arts groups in which 32 participants volunteered for this qualitative research study.
- An art exhibit is being shown in various locations and coming to CancerCare Manitoba January 19 & 20, 2023 (2nd floor at the MacCharles site) and is available online.
- The exhibit consists of 3 sections; photographs grouped by Findings, life-size banners of body outline-based art, and photographs of the mandalas. All are accompanied by an audio guide and brochure.
- The exhibit takes about 15 minutes to go through. Actors are speaking the words of the participants.
- Ms. Duff thanked the partners and sponsors, particularly CancerCare Manitoba Foundation as it allowed her to purchase high quality art supplies.
- There are challenges regarding space to hold the art therapy groups.
- The plan is to conduct further research.

The Chair thanked Ms. Duff for this interesting and informative presentation.

4. President's Office

4.1. President's Report – Dr. S. Navaratnam

The President's Report was included in the meeting package.

- Dr. Navaratnam spoke to the CancerCare Manitoba Foundation's Shine the Light campaign which is an excellent initiative. The link will be sent following the meeting. When you read the testimonials from patients and families, it is clear how they appreciate staff.
- Dr. Navaratnam advised the Board that the first report of research at CancerCare Manitoba is almost complete. This report takes a high-level look at the entire history, the present and the future. Minor edits are being done and will come back to the Board once complete. Ms. Belanger added that this first report is a foundational document and from here on there will be annual updates.
- Dr. Navaratnam gave a presentation on the proposal for a Hope and Healing Program at CancerCare Manitoba. The presentation was included in the meeting package.
 - Falls under Priority 4 of The Roadmap to Cancer Control for Manitoba which is to improve patient experience throughout the cancer continuum
 - Provided information on current patient support services
 - Provided explanation as to what the Hope and Healing Program is and purpose
 - Could perhaps fall under Quality and Patient Safety Committee
 - Spoke to the methodology of developing, objectives, recommendations, position statement.
- Dr. Navaratnam presented the following recommendations for consideration and is seeking endorsement from the Board to proceed. The importance of the role and involvement of CancerCare Manitoba Foundation was noted.
 1. Creation of ***Hope and Healing Program*** at CancerCare Manitoba (a comprehensive coordinated program that provides support to all Manitobans throughout the cancer journey).
 2. Scope of this program will include
 - a) Patient information and education
 - b) Emotional support (through Department of Psychosocial Oncology)
 - c) Physical support programs
 - d) Address inclusion and diversity
 3. Centre for Hope will refer to the physical building as the hub to provide *Hope and Healing* program for all Manitobans with cancer
 4. Next Steps:
 - a) Create a business plan for operations (expansion) that can be submitted to Stakeholders
 - b) Engagement with patient groups for feedback
 - c) Explore possible sites for Centre for Hope

***It was MOVED and SECONDED that the Board endorse the creation of the
"Hope and Healing Program" at CancerCare Manitoba.
CARRIED***

5. For Discussion and/or Resolution

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5.1. Advisory Medical Board – Dr. B. Schacter, Chair

The Advisory Medical Board Minutes were removed from the consent agenda to give Dr. Schacter an opportunity report on the presentation Dr. Kevin Brown gave at the December 6, 2022 meeting. The title of the presentation was “Leadership Strategies and Its Effect on Physician Wellness”. Some discussion followed. Dr. Navaratnam recognized that the physician group is unique and advised that CCMB is addressing physician wellness.

5.2. Financial Statements – October 31, 2022 – Chair, F&A

The Finance and Audit Committee did not meet in November, however, Mr. Warden included the Financial Statements for the period ending October 31, 2022 for information only.

5.3. Nominations and Governance – Chair, N&G Subcommittee

5.3.1. Membership Update – Chair, N&G

Mr. Mortimer reported that Mr. McNeill has been working on recruiting new members to the Facilities Planning and Development Committee to broaden out beyond Winnipeg and add skill sets. He has been successful. Two individuals joined the Committee as guests at the December meeting. Mr. McNeill provided background information on the two individuals and Mr. Mortimer reviewed their CVs and supports these appointments as Chair of the N&G subcommittee.

***It was MOVED and SECONDED to appoint Mr. Darren Eddie and Ms. Yaso Mathu to the Facilities Planning and Development Committee effective immediately.
CARRIED.***

5.3.2. Accreditation 2023 Update – Chair, N&G

There was no Quality and Patient Safety Committee meeting in December but information from Dr. Turner shows accreditation is continuing to progress.

5.3.3. Accountability Agreement – Chair, Board

Mr. Chipman advised that we have not received our copy of the Accountability Agreement but we did receive the executed By-laws. He reminded the Board members that this was with the understanding that the By-laws will be changed and updated to reflect the Bill 10 governance. This is left with the Government to update.

5.3.4. Bill 10 – Chair, Board

As previously advised, the working committee (Mr. Chipman, Mr. Mortimer, and Mr. MacDonald) provided the Government with recommendations regarding CancerCare Manitoba Board composition, committee structure and governance practices. This document will be included in the January Board meeting package for information.

In follow up to the submission of the proposal, the working committee has been given the opportunity to provide a further proposal on the nomination\appointment process and work will begin in the new year.

The Chair advised that the current Bill 10 does not allow for an ex officio members from the University of Manitoba or Advisory Medical Board, but until the new individuals are appointment, they will remain in place. We are hopeful to have new Board members appointed by June 30, 2023.

6. For Concurrence/Ex-Debate

6.1. Privileges – CEO

Dr. Navaratnam is recommending Dr. Ardalanejaz Ahmad, Urologist in the Prostate Centre, for approval of Associate category privileges.

**It was MOVED and SECONDED to approve
Associate Category privileges for Dr. A. Ahmad.
CARRIED**

7. Private Sessions

7.1. With CEO – not required

7.2. Without CEO – no require

8. Closing Remarks and Adjournment

The Chair thanked everyone for their attendance and input into the meeting and reminded people to complete the meeting evaluation. The meeting adjourned at 6:44 p.m.