



**Board Meeting**  
**Minutes of the Meeting**  
 Thursday, April 21, 2022  
 5:00-7:00 p.m.  
 Microsoft Teams

Mr. J. Chipman (Chair)	P	Mr. K. McNeill	R	Ms. M.B. Taylor	P
Mr. D. Mortimer (Vice-Chair)	R	Ms. Jan Belanger	P	Dr. K. Juce	R
Mr. V. Warden (Treasurer)	P	Dr. E. Renner	P	Dr. B. Schacter	P
Ms. P. Bell	P				

Dr. S. Navaratnam (CCMB CEO)	P	Dr. D. Houston (MSA President)	P	Ms. P. Smith (CCMF CEO)	R
Dr. D. Turner (Guest)	P	Ms. K. Peters (Exec Asst)	P	Ms. V. Giesbrecht (Board Coordinator\Recorder)	P

Legend: P-Participated; R-Regrets; A-Absent

**1.0 Call to Order, Welcome, Review & Approval of the Agenda**

- The Chair welcomed everyone and called the meeting to order at 5:04 pm.
- The meeting began by acknowledging that between 1871 and 1906, Treaty Commissioners, acting on behalf of the Crown, signed seven Treaties with First Nations leaders in what is now called Manitoba. This land on which we gather is the traditional territory of the Cree, Dakota, Dene, Anishinaabeg, Oji-Cree and Ojibway Peoples, as well as the homeland of the Métis Nation.
- Also joining the meeting is Dr. Donna Turner.

**2.0 Consent Agenda**

A consent agenda was utilized for the Board meeting. Items on the Consent Agenda included:

- Minutes of the March 17, 2022 Meeting
- Highlights of the Board Meeting
- Board Meeting Evaluation
- Approved Committee Minutes of Current Month’s proceedings (Executive, Finance and Audit)
- Facilities Planning and Development Update

***It was MOVED to adopt the Consent Agenda.  
SO MOVED***

- The appended Board Minutes and highlights to be posted on the CCMB website were noted.
- **Board Meeting Evaluation – This is very important for every meeting. Members were reminded to complete the evaluation following Board meetings. Members are also encouraged to use the Chat feature in Microsoft Teams to raise a question or ask to speak to a discussion.**

- There were no matters of business arising from the minutes, other than those dealt with in other parts of the Agenda.

### **3.0 President's Office**

#### **3.1 President's Report – Dr. S. Navaratnam**

Dr. Navaratnam focused this month's report on two items but welcomed any questions on other items.

##### **3.1.1 Capital Project Expansion in the Province**

Dr. Navaratnam provided a report on Provincial capital project expansion and the opportunities for cancer services and our involvement. Dr. Navaratnam also answered some questions regarding what CCMB is working on at sites within Winnipeg and there was fulsome discussion.

Dr. Navaratnam also provided an update on the Provincial Systemic Therapy Program (STP) at CancerCare Manitoba advising the Board that the program will be launched on May 2, 2022. This follows the approach of the Radiation Oncology Program model which was successfully implemented a number of years ago. The STP will bring together the teams involved in systemic therapy delivery to patients into one coordinated CCMB Systemic Therapy Program for the province. The physicians who prescribe systemic therapy and monitor care during treatment will work in close collaboration with the STP.

##### **3.1.2 Research Update**

The Research Committee held its meeting earlier in the day and Dr. Navaratnam invited Ms. Belanger to provide a report on the items discussed.

Ms. Belanger reported on the discussion of leadership, the presentation from MNP, annual and strategic reporting and communications, the Clinical Trials Unit, and financial reporting. Discussions will continue regarding the processes to be implemented regarding many of these items.

Dr. Navaratnam also provided an update on the Research Institute.

The Board Chair acknowledged the effort and time Ms. Belanger has put into the Research Committee and its tasks and thanked her for all the great work she is doing.

## 4.0 For Discussion and/or Resolution

### 4.1 Accreditation Readiness – Dr. D. Turner

The Chair welcomed Dr. Donna Turner to the meeting.

Dr. Turner is the Provincial Director of Population Oncology and in the absence of a Director of Quality, Patient Safety, Policy and Guidelines, she is leading the preparation for accreditation which is scheduled for the end of 2023.

A summary of the accreditation process was shared by Dr. Navaratnam at the January 2022 Board meeting and the document was again included in today's meeting package. In February, Members were asked to complete the Accreditation Board Governance Survey and the results we brought to the Executive Committee at the April meeting and they are in the process of being analyzed. Dr. Turner advised that once analyzed, there is opportunity to conduct the survey again to show improvement.

Dr. Turner then presented on "Accreditation Readiness". The presentation will be uploaded to the Board SharePoint site following the meeting.

Highlights of the presentation:

- Defined and summarized accreditation, standard, criterion, required organizational practices (ROPs)
- Review of the accreditation cycle and where we are now
- Listed the Standards Sets
- Listed the key ROPs and pointed out that Governance (the Board) has one which is Accountability for Quality
- Board involvement and key functions of governance

The Chair thanked Dr. Turner for the presentation and acknowledged that accreditation is an all-encompassing exercise that takes a lot of time. He pointed out that CancerCare Manitoba is Accredited with Exemplary Standing.

There was good discussion following the presentation.

### 4.2 Financial Statements – February 28, 2022 – Chair, F&A

Mr. Warden reviewed the financial statements. Minimal changes from previous year.

**It was MOVED and SECONDED that the financial statements for the  
11-month period ended February 28, 2022 showing  
an overall deficit of 2.716M be approved as presented.  
CARRIED.**

### **4.3 Nominations and Governance – Chair, N&G**

#### **4.3.1 Membership Update**

Mr. Mortimer was unable to attend today's meeting. The Chair provided a brief update in his absence. We are still awaiting a response from the Province regarding a replacement for retired Board member Darlene Grantham.

#### **4.3.2 Accountability Agreement – Chair, Board**

The Chair advised that it is anticipated that there will be a request to execute the Accountability Agreement by the end of the month. This may or may not include various related Schedules that are part of the agreement.

#### **4.3.3 Bill 10 – Chair, Board**

The Chair provided an update on Bill 10; what has been put in place to date regarding the governance for Shared Health and what is anticipated in the coming months and what it may potentially look like for the governance for CCMB.

### **5.0 For Concurrence\Ex-Debate**

### **6.0 Private Sessions**

#### **6.1 With CEO – not required**

#### **6.2 Without CEO – not required**

### **7.0 Closing Remarks & Adjournment**

The Chair thanked everyone for their attendance and input into the meeting. The meeting adjourned at 6:45 p.m.