



Board of Directors

Minutes of Meeting

Thursday, January 20, 2022

5:00-7:00 p.m.

Microsoft Teams

Mr. J. Chipman (Chair)	P	Mr. K. McNeill	P	Ms. M.B. Taylor	P
Mr. D. Mortimer (Vice-Chair)	P	Ms. D. Grantham	R	Dr. K. Juce	P
Mr. V. Warden (Treasurer)	P	Ms. Jan Belanger	P	Dr. B. Schacter	P
Ms. P. Bell	P	Dr. E. Renner	P		

Dr. S. Navaratnam (CCMB CEO)	P	Dr. D. Houston (MSA President)	P	Ms. P. Smith (CCMF CEO)	P
Mr. Don MacDonald (Guest)	P	Ms. K. Peters (Exec Asst)	P	Ms. V. Giesbrecht (Board Coordinator\Recorder)	P

Legend: P-Participated; R-Regrets; A-Absent

1.0 Call to Order, Welcome, Review & Approval of the Agenda

- The Chair called the meeting to order at 5:01 pm.
- The meeting began by acknowledging that between 1871 and 1906, Treaty Commissioners, acting on behalf of the Crown, signed seven Treaties with First Nations leaders in what is now called Manitoba. This land on which we gather is the traditional territory of the Cree, Dakota, Dene, Anishinaabeg, Oji-Cree and Ojibway Peoples, as well as the homeland of the Métis Nation.
- Also joining the meeting are Mr. Don MacDonald, member of the Nominations and Governance Subcommittee of the Executive Committee of the Board.
- The Chair reviewed the agenda and there were no additions.

2.0 Consent Agenda

A consent agenda was utilized for the Board meeting. Items on the Consent Agenda included:

- Minutes of the November 18, 2021 Meeting
- Highlights of the Board Meeting
- Board Meeting Evaluation
- Approved Committee Minutes of Current Month’s proceedings (Executive, Community Connections, Facilities Planning and Development (December 2021 meeting), Finance and Audit, Research (draft minutes), and Advisory Medical Board (November 2021 meeting))
- Facilities Planning and Development Update

***It was MOVED to adopt the Consent Agenda.
SO MOVED***

- The appended Board Minutes and highlights to be posted on the CCMB website were noted.
- **Board Meeting Evaluation – This is very important for every meeting. Members were reminded to complete the evaluation following Board meetings. Members are also encouraged to use the Chat feature in Microsoft Teams to raise a question or ask to speak to a discussion.**
- There were no matters of business arising from the minutes, other than those dealt with in other parts of the Agenda.

3.0 Special Presentation

3.1 Governance of CCMB Under The Health System Governance and Accountability Act – Mr. Don MacDonald (Guest)

The Chair thanked Mr. MacDonald for attending the meeting today and preparing and giving the presentation.

Bill 10 has been under discussion for a number of years and on July 1, 2022 “The Health System Governance and Accountability Act” will replace “The CancerCare Manitoba Act”.

Mr. MacDonald’s presentation reviewed what documents govern the Board, which are the Act, Regulations to the Act, By-laws and Accountability Agreements. He advised that the Act is the only document in final form at this time.

In addition, he highlighted some of the responsibilities and duties of CancerCare Manitoba and responsibilities and duties of Shared Health that may impact CCMB.

There was fulsome discussion and there will be further discussion at Executive Committee meeting.

4.0 President’s Office

4.1 President’s Report – Dr. S. Navaratnam

Dr. Navaratnam provided a report on the ongoing impact of COVID-19 and this most recent surge in cases. To date CCMB is still managing delivery of services. There was discussion on impact on staff and in recognition of this and in discussion with the Executive Committee and approval of the Committee Chairs, some of the Committees altered their schedules slightly over the next few months to allow leadership\management to focus on patient care.

The Chair, Mr. Chipman, advised the decision to cancel some of the meetings was not made lightly. He wanted to ensure that everyone understood the pressure and how it relates to CCMB. Throughout the pandemic, CCMB has continued to provide services to patients and the Board continues to be supportive of the leadership, management and frontline staff

during this time. There will be continued discussion about how to move forward including into the post pandemic period.

Dr. Navaratnam's written report to the Board was included in the meeting package and the focus was on the renewed "Centre for Hope". The proposal was attached. Dr. Navaratnam thanked Ms. Patti Smith, President and CEO of the CancerCare Manitoba Foundation, for their support.

Dr. Navaratnam advised the Board that CCMB is beginning the process toward Accreditation in 2023. CancerCare Manitoba last underwent accreditation in 2019 and was once again by Accredited with Exemplary Standing which is the highest standing that can be achieved.

A summary document prepared by Dr. Donna Turner was included in the meeting package. She asked that Board members read this in preparation for the Board survey which will be sent to Members at the end of the month. Any questions can be sent to Ms. Giesbrecht who will direct them to either Dr. Donna Turner or Dr. Navaratnam.

Mr. Mortimer stated that most of the Board have been through the accreditation process which is very intensive. The Quality and Patient Safety Committee is very much involved from a governance perspective. He asked that members give their attention to the survey and stated the important that all members complete it.

5.0 For Discussion and/or Resolution

5.1 Financial Statements – November 30, 2021 – Chair, F&A

Mr. Warden reviewed the financial statements.

The Finance Committee agreed that a change in revenue recognition policy for external grants would be implemented for the November statements and presented to the Board at today's meeting.

**It was MOVED and SECONDED that the financial statements for the eight-month period ended November 30, 2021 showing an overall deficit of \$1.154M be approved as presented.
CARRIED.**

5.2 Nominations and Governance – Chair, N&G

The Nominations and Governance Subcommittee continues its work and recently the Board appointed a member to the Community Connections Committee. He will be bringing additional names forward at the March Board meeting for discussion and approval.

5.2.1 Appointment to the Finance and Audit Committee

Mr. George Merasty has come well recommended as a community representative to the Finance and Audit Committee. He was invited to attend the January F&A

meeting as a guest and the Committee would be pleased to have him appointed as a member.

It was MOVED and SECONDED that Mr. George Merasty be appointed as a community representative to the Finance and Audit Committee.
CARRIED

6.0 For Concurrence\Ex-Debate

7.0 Private Sessions

7.1 With CEO – not required

7.2 Without CEO – required

8.0 Closing Remarks & Adjournment

The meeting adjourned at 6:46 pm. The meeting continued with a Private Session without the CEO.