



Board Meeting
Minutes of the Meeting
Thursday, January 26, 2023
 5:00 – 7:00 PM
 Microsoft Teams

Mr. J. Chipman (Chair)	P	Mr. K. McNeill	R	Ms. M.B. Taylor	P
Mr. D. Mortimer (Vice-Chair)	P	Ms. Jan Belanger	P	Dr. K. Juce	P
Mr. V. Warden (Treasurer)	P	Dr. E. Renner	P	Dr. B. Schacter	P
Ms. P. Bell	P	Ms. R. Pronteau	P		

Dr. S. Navaratnam (CCMB CEO)	P	Dr. D. Houston (MSA President)	P	Ms. P. Smith (CCMF CEO)	P
Ms. K. Peters (Exec Asst)	P	Ms. V. Giesbrecht (Board Coordinator\Recorder)	P	Dr. D. Turner (Guest)	P
Ms. T. Thiele (Guest)	P				

Legend: P-Present; R-Regrets; A-Absent

1. Call to Order, Welcome, Review and Approval of the Agenda

- 1.1. The Chair welcomed everyone to the meeting and called the meeting to order at 5:01 pm.
- 1.2. The meeting began by acknowledging that between 1871 and 1906, Treaty Commissioners, acting on behalf of the Crown, signed seven Treaties with First Nations leaders in what is now called Manitoba. This land on which we gather is the traditional territory of the Cree, Dakota, Dene, Anishinaabeg, Oji-Cree and Ojibway Peoples, as well as the homeland of the Métis Nation.
- 1.3. Also joining the meeting are Dr. Donna Turner, Chief of Population Oncology, and Ms. Tracy Thiele, Director of Quality and Patient Safety.

2. Consent Agenda

A Consent Agenda was utilized for the Board meeting. Items on the Consent Agenda included:

- 2.1. Minutes of the December 15, 2022 Board meeting
- 2.2. Highlights of the Board meeting
- 2.3. Board Meeting Evaluation
- 2.4. Approved Committee Minutes of the Current Month’s proceedings (Executive, Community Connections, Finance and Audit, and Quality and Patient Safety)
- 2.5. Facilities Planning and Development Update

***It was MOVED to approve the Consent Agenda.
 So MOVED.***

- The appended Board Minutes and highlights to be posted on the CCMB website were noted.
- **Board Meeting Evaluation – This is very important for every meeting. Members were reminded to complete the evaluation following Board meetings. Members are also encouraged to use the Chat feature in Microsoft Teams to raise a question or ask to speak to a discussion.**
- There were no matters of business arising from the minutes, other than those dealt with in other parts of the Agenda.

3. Special Presentation

3.1 The Count Down to Accreditation – Dr. D. Turner\Ms. T. Thiele

The Chair welcome Dr. Turner and Ms. Thiele to the meeting. Dr. Turner introduced Ms. Tracy Thiele who is new to CCMB having been appointed the Director of the Department of Quality and Patient Safety in December 2022. They attended the meeting to provide an update on where preparation is at for the upcoming accreditation site visit from November 20 to 24, 2023.

Dr. Turner spoke to the presentation which was included in the Board meeting package and answered questions.

Of note is that the Board will be completing the Governance Functioning Tool for a second time and an email with the link will be sent on Friday, January 27. Board members were encouraged to complete the survey as soon as possible and results will be shared at either the March or April Board meeting.

Mr. Mortimer, Chair of the Quality and Patient Safety Committee of the Board, stated that the Committee is exceptionally involved in the accreditation process, this is a standing business item, and they receive detailed updates and reports from Dr. Turner and the Team.

The Chair thanked Dr. Turner and Ms. Thiele for attending the meeting, for the presentation and for their contribution.

4. President's Office

4.1. President's Report – Dr. S. Navaratnam

Dr. Navaratnam's report was included in the Board meeting package. At the meeting she spoke to:

- Canada's Guidance on Alcohol and Health
- Advancing the Roadmap to Cancer Control of Manitoba and CCMB's operational plan for this year was also included in the meeting package for reference
- Bilateral engagement with Government
- World Cancer Day
- Status of the CancerCare Manitoba research report

- Dr. Navaratnam and the Chair both provided an update from the recent CPSP Implementation Steering Committee meeting.

5. For Discussion and/or Resolution

5.1. Financial Statements – November 30, 2022 – Chair, F&A

Mr. Warden reviewed the financial statements.

**It was MOVED and SECONDED that the financial statements for the eight-month period ended November 30, 2022 showing an overall deficit on operations of \$3.553 be approved as presented.
CARRIED.**

5.2. Nominations and Governance – Chair, N&G Subcommittee

5.2.1. Membership Update – Chair, N&G

Mr. Mortimer reported that we had an individual who recently left the Finance and Audit Committee (non-board member) who couldn't commit the time. It is hoped he can join the committee again in the future.

5.2.2. Accreditation 2023 Update – Chair, N&G

Deferred as Dr. Turner provided a presentation at the meeting.

5.2.3. Bill 10 – Chair, Board

The Chair provided an update on work that is ongoing. The document submitted to the government in October 2022 was included in the board meeting package for information.

6. For Concurrence/Ex-Debate

7. Private Sessions

7.1. With CEO – not required

7.2. Without CEO – required

8. Closing Remarks and Adjournment

The Chair thanked everyone for their attendance and input into the meeting. An in-person meeting will be planned for either March or April. The meeting adjourned at 6:32 p.m. and continued with a private session without the CEO.